

Village of Dorchester Board of Trustees Minutes September 11, 2023

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, September 11, 2023, at the Dorchester Community Hall, immediately following the budget hearing and special hearing, and was called to order at 7:07 p.m. Chairperson Pracheil advised those present of the Open Meetings Act. Answering Roll Call were board members Matt Shaw, Nancy Tellez, Sarah Wenz, Roger Miller, and Chairperson Andrea Pracheil. Also in attendance were Jen Kasl, Clerk-Treasurer; Dawn Zoubek, Deputy Clerk; Marvin Kasl, Utilities Superintendent; Trent Roesler, Assistant Utilities Superintendent; Brent Kasl, Assistant Utilities Superintendent; Craig Bontrager, Code Compliance; and Atty. Connor Madsen, Hoffschneider Law, P.C., LLO. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

Motion by Miller, seconded by Wenz, to approve Consent Agenda Items #1-#4. Motion carried. *Claims:* Ameritas Life Ins ins \$575.60; Ben's Iron Salvage svs \$150; BHE gas \$306.43; Blobaum & Busboom PC svs \$3,000; Brent Kasl Mileage \$49.19; BZ Construction svs \$2,800; City of Crete svs \$3,855.03; City Slickers lunch \$30; Cline Williams svs \$82; Clothing4print.com clothing \$72.47; Craig Bontrager svs \$500; Crete Ace Hardware spls \$99.85; Dawn Zoubek Mileage & Spls \$639.15; Eakes Office Solutions Aug \$146.52; EFTPS payroll tax \$2,632.18; Excel Excavating & Underground svs \$1,800; Farmers Coop VFD \$31.58; Farmers Coop Vill \$836.91; FSB HSA \$2,250; Henning's/Crete Floral plant \$30; Hoffschneider Law svs \$2,045.38; John Bruha rent \$1,500; John Deere Fin spls \$357.63; Johnson Service Co svs \$6,994.20; KBK Designs svs \$85; KCL Grp Benefits STD/LTD \$241.28; Kelli Hromek svs \$156.84; LARM end #1 \$1,154.31; League of NE Municipalities Conf \$2,125; Lincoln Fin Grp svs \$100; Matheson Tri Gas oxygen \$88.28; Midwest Labs spls \$25.55; Milford A/C & Appliance svs - Fire Hall \$275.75; Natl Safety Gear spls \$27.90; NDEE Wastewater Testing \$290; NE Dept of Revenue Sales & Use Tax \$5,556.36; NE Power Review Board 2022 assessment \$92.71; NE Public Health Environmental Lab svs \$798; NE PPD July \$37,617.52; NPPD elec \$286.45; Olsson svs \$928.88; One Call Concepts locates \$19.66; Petty Cash Reimb \$135.14; Saline County Aging Svs Annual Dues \$871.35; Saline Cty Area Transit Annual Dues \$1,518; Sam's Club renewal \$438.38; SCI publ \$93.38; Staples spls \$147.01; T&R Electric spls \$3,211.92; The Home Depot spls \$117.48; Wages Aug \$16,979.71; Walmart spls \$310.31; Waste Connections garbage \$5,481.23; Weis Fire & Safety Equip VFD \$1,541.83; Windstream VFD \$190.98; Windstream vill \$269.13; Windstream internet \$281.76; Barnes & Noble Library \$118.34; NPPD elec \$3,270. No sheriff's report given. No fire report. Bontrager gave the code compliance report. A semi has been parked on 11th Street. Board requested signs be posted on 11th to indicate no through truck traffic and no truck parking.

Unfinished business: Discussion was held on Future Infrastructure Projects – Water and Streets. Clerk Kasl will set up a roundtable with Olsson, Brad Slaughter, property owners, and the board to discuss options. Consideration and discussion of vehicle storage building concrete bids. Motion by Miller, seconded by Wenz to approve the bid from Klein Construction for approximately 5,000 sq. ft. at 8" thick. Motion carried. Clerk Kasl gave an update on the Hometown Housing project, and what our next steps are.

New business: Motion made by Miller, seconded by Shaw to increase the total restricted funds authority by an additional 1%. Motion carried. Motion made by Wenz, seconded by Tellez to approve the 2023-2024 Budget. Motion carried. Resolution 2023-04 setting the property tax request was read.

RESOLUTION SETTING THE PROPERTY TAX REQUEST RESOLUTION NO. 2023-04

WHEREAS, Nebraska Revised Statute 77-1632 and 77-1633 provides that the Governing Body of the Village of Dorchester passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the Village of Dorchester resolves that:

1. The 2023-2024 property tax request be set at:

General Fund:	\$	230,953.00
Bond Fund:	\$	-

2. The total assessed value of property differs from last year's total assessed value by 8.78 percent.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.418257 per \$100 of assessed value.

4. The Village of Dorchester proposes to adopt a property tax request that will cause its tax rate to be 0.455001 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of the Village of Dorchester will increase (or decrease) last year's budget by 25.95 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2023.

Motion by Wenz, seconded by Shaw to adopt Resolution #2023-04. Motion carried.

Voting yes were:

Voting no were:

Andrea Pracheil
 Matt Shaw
 Nancy Tellez
 Roger Miller
 Sarah Wenz

Dated this 11th day of September, 2023

Consideration and discussion of LARM 2023-2024 renewal invoice. Motion by Miller, seconded by Wenz to approve the invoice. Motion carried. Discussion was held on Olsson Master Agreement Work Order for General Engineering Consulting. Motion by Miller, seconded by Shaw, to table until either October or November. Motion carried. Discussion held on Olsson Master Agreement Work Order for Street Superintendent. Motion by Shaw, seconded by Wenz to table until October or November. Motion carried. Consideration of Ordinance 2023-05 to establish water restrictions. Motion by Miller, seconded by Wenz to approve the first reading of Ordinance 2023-05. Motion carried. Discussion was held on Ordinance 2023-06 to amend scheduled board meeting dates. Motion by Miller, seconded by Tellez to waive the three-reading rule. Motion carried. Motion by Miller, seconded by Shaw to approve Ordinance 2023-06 as written. Motion carried (4-1. Voting no was Wenz). Discussion was held on the Water Environment Federation Membership. Motion by Miller, seconded by Tellez to approve. Motion carried. Discussion was held on park improvements. Clerk Kasl will research pre-cast restroom options for the next meeting. The tree planted in memory of Arnold Filipi was broken during the last big windstorm. Motion by Wenz, seconded by Miller to replace the tree using keno funds. Motion carried. The family will be contacted for tree type and a replacement will be purchased. The Buttercup 4-H club will be raising funds for memorial benches and picnic tables to be placed at the park. A flyer will be sent with the newsletter in next month's billing. Consideration and discussion of potential office updates. A new door handle and A/C unit have already been purchased. Motion by Miller, seconded by Wenz to approve updates up to \$2500 including items already paid for, and to get a quote for new flooring. Motion carried. Consideration and discussion was held on the quote from Gretna IT for new office computers. Clerk Kasl will get a second quote for the next meeting.

Motion made by Miller, seconded by Pracheil, to enter closed session for evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting, and to allow the Board and the Village Attorney to attend, along with each of the following village employees individually: Marvin Kasl, Utilities Superintendent, Trent Roesler, Assistant Utilities Superintendent, Brent Kasl, Assistant Utilities Superintendent, Jen Kasl, Clerk-Treasurer, and Dawn Zoubek, Deputy Clerk. for a period not to exceed 1 hour. Motion carried. Entered Closed Session at 8:09 p.m. Motion by Miller, seconded by Tellez to come out of executive session. Motion carried. Meeting re-opened at 9:29 p.m. No formal action taken during closed session. Motion by Shaw, seconded by Tellez to approve an increase of 3.5 % + 4% COLA for Utilities Superintendent. Motion carried. Motion by Wenz, seconded by Shaw to approve an increase of 3.88% + 4% COLA for Deputy Clerk. Motion carried. Motion by Wenz, seconded by Shaw to approve an increase of 3.88% + 4% COLA for Clerk-Treasurer. Motion carried. Motion by Shaw, seconded by Wenz to approve an increase of 3.6% + 4% COLA for the Assistant Utilities Superintendent (Roesler). Motion carried. Motion by Wenz, seconded by Shaw to approve a 4% COLA for Assistant Utilities Superintendent (Kasl), as he is not eligible for the performance raise yet. Motion carried. Motion by Wenz, seconded by Tellez to give the dump attendant a 4% COLA raise as well. Motion carried. All raises will go into effect beginning the first full pay period of the next fiscal year. Motion by Shaw, seconded by Tellez, to adjourn the meeting. Motion carried. Meeting adjourned at 9:39 p.m.

Signed Chairman:



Clerk - Treasurer:

