

Village of Dorchester Board of Trustees Minutes November 13, 2024

The regular meeting of the Village of Dorchester Board of Trustees was held Wednesday, November 13, 2024, at the Farmers Cooperative meeting room, and was called to order at 6:30 p.m. Chairperson Miller advised those present of the Open Meetings Act. Answering Roll Call were board members Matt Shaw, Nancy Tellez, Tammie Lang, Nate Hitchins, and Chairperson Roger Miller. Also in attendance were Jen Kasl, Clerk-Treasurer; Dawn Zoubek, Deputy Clerk; Brent Kasl, Assistant Utilities Superintendent; Brant Pracheil, DVFD; Shayne Huxoll, Olsson; and Atty. Connor Madsen, Hoffschneider Law, P.C., LLO. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

One-and-Six Year Plan Public Hearing

Motion made by Miller, seconded by Lang to open the hearing. Motion carried. Consideration and discussion held on the One-and-Six Year Street Improvement Plan, 2025-2030. No proposed changes were made. Motion by Miller, seconded by Hitchins to close the hearing. Motion carried. Motion by Shaw, seconded by Hitchins to approve Resolution 2024-09 for the One-and-Six Year Street Improvement Plan as presented. Motion carried.

Motion by Lang, seconded by Tellez, to approve Consent Agenda Items #1-#4. Motion carried. No sheriff's report. Pracheil gave the fire report. A firefighter was run over during a call. A claim was filed and he is recovering well. Proper protocols were gone over to prevent it from happening again. Black Hills hooked up the new gas line and hopefully the generator will get connected next week. Elections will take place next Monday, so a board member needs to attend to oversee the election. Miller will plan on attending. They are in early discussion of purchasing a new pumper. No code compliance report. Bontrager called today and would like the board to find a new code compliance officer, as he no longer has the time to dedicate to a quality job performance. Discussion of this will be added to the December agenda.

Unfinished business: Construction update on Future Infrastructure Projects – Streets. MTZ and Olsson are aware of the drainage issues at 9th & Washington and they will be addressed. Water mains will be checked before any additional street work occurs next year. Olsson Master Agreement Work Order No. 7 was presented. Motion by Miller, seconded by Shaw to approve W.O. No. 7 with the addition of additional survey work on 10th Street from Colfax to Franklin. Motion carried. Update of vehicle storage building. Installing a bathroom will be the next big project, and should be done over the winter. Discussion was held on the Highway Allocation Bond maturity options. Tabled until the December meeting. Clerk Kasl went over extra bond payment options.

New business: Consideration and discussion on the documentation of Street Superintendent appointment for 2024. Motion by Miller, seconded by Shaw to approve the documents. Motion carried. Consideration and discussion of Resolution 2024-10 for Signing of the Year-End Certification of City Street Superintendent:

Resolution 2024-10

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of the City Street Superintendent form; and

Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal

agreement with another incorporated municipality and/or county), and the beginning date of the appointment;
and

Whereas: The NDOT also requires that such Year-End Certification of Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Village Board Chairperson of Dorchester is hereby authorized to sign the attached Year-End Certification of City Street Superintendent Completed form(s).

Adopted this 13th day of November, 2024 at Dorchester, Nebraska.

City Council/Village Board Members:

Roger Miller
Nancy Tellez

Nate Hitchins
Tammie Lang

Matt Shaw

Motion by Miller, seconded by Lang to approve Resolution 2024-10. Motion carried. No quotes for building repairs or cameras have come in yet, but Clerk Kasl spoke with someone about the cameras who thought he could install two for around \$1,000. Motion by Shaw, seconded by Hitchins to get the quote and if it's less than \$2500 to go ahead and proceed. Motion carried. Discussion was held on the quotes for a snow blade for the pickup. Motion by Miller, seconded by Shaw to approve the quote from Ty's Outdoor Power. Motion carried. Motion by Lang, seconded by Hitchins to enter closed session for a period of no longer than 15 minutes for the purpose of discussing strategy sessions with respect to collective bargaining real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body. Motion carried at 7:50 pm. Motion by Miller, seconded by Shaw to leave closed session at 7:55 pm. Motion carried. No formal action was taken during closed session. Motion by Shaw, seconded by Hitchins to advise Atty. Hoffschneider to pull our current bid and wait a few months. Motion carried. It was noted that the shade structures still need to be removed. Warranty status will be checked prior to removal.

Motion by Miller, seconded by Shaw, to adjourn the meeting. Motion carried. Meeting adjourned at 7:56 p.m.

Signed Chairman: 
Clerk - Treasurer: 