

## **Village of Dorchester Board of Trustees Minutes November 13, 2023**

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, November 13, 2023, at the Dorchester Community Hall, and was called to order at 7:01 p.m. Chairperson Pracheil advised those present of the Open Meetings Act. Answering Roll Call were board members Matt Shaw, Nancy Tellez, and Chairperson Pro tem Roger Miller. Sarah Wenz was excused. Also in attendance were Jen Kasl, Clerk-Treasurer; Dawn Zoubek, Deputy Clerk; Marvin Kasl, Utilities Superintendent; Trent Roesler, Assistant Utilities Superintendent; Brent Kasl, Assistant Utilities Superintendent; Craig Bontrager, Code Compliance; Justin Stark, Olsson; Fire Chief Brant Pracheil; and Atty. Connor Madsen, Hoffschneider Law, P.C., LLO. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

### **One-and-Six Year Plan Public Hearing**

Motion made by Shaw, seconded by Miller to open the hearing. Motion carried (3-0-1). Consideration and discussion held on the One-and-Six Year Street Improvement Plan, 2024-2029. Proposed changes were to update North Depot Street from Washington Avenue to Lincoln Avenue, and North Depot Street from West Line Street to Colfax Avenue to 8 inches thick concrete. Motion by Miller, seconded by Tellez to close the hearing. Motion carried (3-0-1). Resolution 2023-05 for the One-and-Six Year Street Improvement Plan will be approved at the December meeting.

Motion by Miller, seconded by Shaw, to approve Consent Agenda Items #1-#4. Motion carried. Clerk Kasl will check on the quote for the sprinklers at the new building. Chief Pracheil gave the fire report. They will have election of officers on Monday, November 20, 2023 and Miller will attend. They are promoting Fire Prevention this week instead of in October due to many volunteers busy with harvest. Annual Tom & Jerry's will be on December 31<sup>st</sup>. Bontrager gave the code compliance report. Discussion was held on unsafe structures, nuisance issues and whether or not demo or asbestos permits are required.

**Unfinished business:** Discussion was held on the Village Board vacancy. Motion by Miller, seconded by Tellez to appoint Tammie Lang to fill the position. Motion carried (3-0-1). Lang was sworn in and is now a voting member of the board. Deputy Sheriff arrived to give the Sheriff's report. No issues for him to discuss. Discussion was held on future infrastructure projects – water and streets. The open house will be Wednesday, November 29<sup>th</sup> from 6-7:30 pm at the meeting room at the co-op. Clerk Kasl will check with Brad Slaughter to see if he can attend. Cookies and drinks will be provided. Sales Tax data will be provided. Discussion was held on the vehicle storage building updates. The State Fire Marshall is supposed to come next week. Drainage and sewer should be completed this week. Everything else will be finished after the floor is poured. Consideration and discussion of BC Builders Pay Application #4. Motion by Tellez, seconded by Shaw to approve Pay App. #4. Motion carried (4-0-1). Consideration of third reading of Ordinance 2023-05 regarding water restrictions.

### **ORDINANCE NO. 2023 - 05**

AN ORDINANCE TO ESTABLISH THE DAYS OF THE WEEK PROPERTY OWNERS IN THE VILLAGE OF DORCHESTER MAY WATER OUTDOORS; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT.

Motion by Miller, seconded by Shaw to approve the ordinance. Motion carried (4-0-1). Discussion was held on new Christmas/Holiday decorations. Decorations will be presented in January for vote when they are on sale.

**New business:** Consideration and discussion of Resolution 2023-06 for Signing of the Year-End Certification of City Street Superintendent.

### **Resolution 2023-06**

**Whereas:** State of Nebraska Statutes, sections 39-2302, and 39-251 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

**Whereas:** The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31<sup>st</sup> of each year) the appointment(s) of the City Street Superintendent's to the NDOT using the Year-End Certification of the City Street Superintendent form; and

**Whereas:** The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

**Whereas:** The NDOT also requires that such Year-End Certification of Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

**Be it resolved** that the Village Board Chairperson of Dorchester is hereby authorized to sign the attached Year-End Certification of City Street Superintendent Completed form(s).

Adopted this 13<sup>th</sup> day of November, 2023 at Dorchester, Nebraska.

City Council/Village Board Members:

Roger Miller  
Nancy Tellez

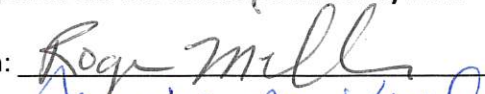
Sarah Wenz  
Tammie Lang

Matt Shaw

Motion by Shaw, seconded by Miller to approve Resolution 2023-06. Motion carried (4-0-1). Consideration and discussion on the documentation of Street Superintendent appointment for 2023. Motion by Miller, seconded by Tellez to approve the documents. Motion carried (4-0-1). Consideration and discussion of Planning Commission appointment. Motion by Miller, seconded by Shaw to approve Deanna Bird as a new member of the planning commission. Motion carried (4-0-1). Discussion was held on the DVFD Work Comp supplement quotes. Motion by Miller, seconded by Tellez to approve the quote with the \$1000 benefit for Week 1. Motion carried (4-0-1). Discussion was held on the possibility of contracting a building inspector. Clerk Kasl is checking on options. Discussion was held on Village Main Street Improvements. Motion by Miller, seconded by Lang to purchase six trash cans using funds from the general account. Motion carried (4-0-1). Consideration of Esri Renewal quote. Motion by Tellez, seconded by Miller to approve the quote. Motion carried (4-0-1). Consideration of PowerManager quote. Motion by Lang, seconded by Tellez to approve the quote. Motion carried (4-0-1). Before adjourning the meeting, Miller would like to enter closed session. Motion by Miller, seconded by Shaw to enter closed session for the purpose of discussing strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidence by communication of a claim or threat of litigation to or by the public body for a period of no longer than 10 minutes and to include the board and clerk. Motion carried at 8:15 p.m. Regular session was re-opened at 8:19 p.m. No formal action was taken during closed session.

Motion by Shaw, seconded by Lang, to adjourn the meeting. Motion carried. Meeting adjourned at 8:20 p.m. Next regular meeting will be **Friday, December 1, 2023 at 7:00 pm at the Dorchester Community Hall.**

Signed Chairman:



Clerk - Treasurer:

