

**Village of Dorchester Board of Trustees Minutes
March 11, 2024**

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, March 11, 2024, at the Farmers Cooperative Meeting Room, and was called to order at 6:32 p.m. Chairperson Miller advised those present of the Open Meetings Act. Answering Roll Call were board members Sarah Wenz, Matt Shaw, Tammie Lang, Nancy Tellez, and Chairperson Roger Miller. Also in attendance were Jen Kasl, Clerk-Treasurer; Dawn Zoubek, Deputy Clerk; Brent Kasl, Assistant Utilities Superintendent; Larry Kaspar and Francis Coffey, Dorchester American Legion; Andrea Pracheil, Dorchester Baseball/Softball; Craig Bergmeyer, Dorchester Baseball/Softball and Festival Committee; Steven Benne, Dutton-Lainson; Craig Bontrager, Code Compliance; and Connor Madsen, Hoffschneider Law, PC. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

Motion by Miller, seconded by Wenz to start with Unfinished Business #3, then proceed to New Business prior to consent agenda and reports to allow our guests to cover their topics and leave. Motion carried.

Unfinished business #3: Members of the Dorchester American Legion were present to request transferring the lot by the post office to the village. We already maintain it, and it's already an exempt property. Motion by Miller, seconded by Shaw to approve the request and directed Atty. Madsen to proceed with the title search. Motion carried.

New business: Members of the Baseball/Softball Association received a private donation and requested matching funds from the village to update the ballfield. Motion by Miller, second by Lang to contribute \$5,000 from Keno funds and \$5,000 from the general fund. Motion carried. Bills will be provided to the village for payment. Discussion was held on the July 4th festivities. Motion by Miller, seconded by Tellez to give \$10,000 from the Keno funds for the fireworks. Motion carried. Steve Benne presented info about the meters. Clerk Kasl will get numbers to him to get a quote. Discussion was held on the surplus item and Resolution 2024-02 to get rid of surplus property.

**RESOLUTION NO. 2024 – 02
Surplus Property Declaration**

WHEREAS, the Village of Dorchester has authority under Nebraska Revised Statute 17-503.02 and Section 8-104.01 of the Municipal Code of the Village of Dorchester, to order the sale of City owned personal property through the adoption of a resolution by the Village Board directing the sale and the manner and terms of the sale, and

WHEREAS, the Village of Dorchester has personal property with a fair market value of more than \$5,000.00, described as follows, that is hereby declared to be surplus property and the same is hereby directed to be sold at the direction of the Utilities Superintendent through private bid:

1991 John Deere Backhoe Loader

WHEREAS, the Village of Dorchester will sell said personal property after a notice of sale has been posted in three prominent places within the Village and published once in a legal newspaper in or of general circulation in the Village of Dorchester for a period of not less than seven (7) business days prior to the sale of such property.

NOW, THEREFORE, BE IT RESOLVED by the Chairperson and Governing Body of the Village of Dorchester that the above described surplus personal property be sold after notice of such sale has been posted in three prominent places within the Village and published once in a legal newspaper in or of general circulation in the Village of Dorchester for a period of not less than seven (7) business days prior to the sale of such property. Said notice shall give general description of the surplus property offered for sale and state the terms and conditions of such sale.

PASSED AND APPROVED this 29th day of February 2024.

Roger Miller - Chairperson

ATTEST: Jennifer M. Kasl - Village Clerk

Motion by Lang, seconded by Tellez to approve Resolution 2024-02. Motion carried. Discussion was held on the Mini Excavator and trailer quotes. Motion by Shaw, seconded by Lang to approve the quote from Bobcat for the Mini Excavator and the lo-pro trailer quote, and to pay \$50k from the general account and the remaining balance from the special account. Motion carried. Discussion on time clock options tabled until a future meeting. Discussion held on updates to Fee Schedule. Motion by Miller, seconded by Wenz to increase meter price to \$200 since our purchase price has gone up. Motion carried. Atty. Madsen will prepare an ordinance updating the fee schedule with current changes and the changes from December. Discussion held on community clean-up. Dates will be April 6-13. Motion by Miller, second by Shaw to approve 3 dumpsters upfront, with the option to get 2 more if needed. Motion carried. Discussion was held on summer help. Motion by Wenz, seconded by Shaw to place an ad in the paper for part-time help to start in May. Motion carried. Consideration of date change of May meeting to May 6, 2024. Motion by Lang, seconded by Shaw to approve date change. Motion carried.

Unfinished business: Consideration of Consent Agenda Items #1-#4. Motion by Lang, seconded by Tellez, to approve items as presented. Motion carried. Beginning April 1, there will be no weekend rounds, only emergency calls. No sheriff's report. Fire report was given by B. Kasl. The new grass rig is in service. All EMT's are up to National Standard in training. Brisket fundraiser will be April 6. Clerk Kasl will look into grants to purchase some AEDs to be used within the community. Bontrager gave the code compliance report. The board requested he move forward with parking amendments. He will contact the attorneys on how to proceed. Clerk Kasl is looking for a building inspector. Consideration of Olsson Master Work Order for street improvements. Motion by Shaw, seconded by Lang to approve the work order. Motion carried. Updates on the vehicle storage building were given. Discussion was held on adding Roesler to the general account so he is able to obtain a debit card for village use. Motion by Miller, seconded by Wenz to approve the addition. Motion carried. Discussion was held on the clothing allotment. Clerk Kasl will add to the handbook and submit to the attorneys for review. Discussion was held on the archery lease. Additional information will be obtained and lease will be updated for next month.

Motion by Wenz, seconded by Shaw, to adjourn the meeting. Motion carried. Meeting adjourned at 8:36 p.m. Next regular meeting will be **Monday, April 8, 2024 at 6:30 pm at the Farmers Cooperative Meeting Room.**

Signed Chairman:



Clerk - Treasurer:

