

Village of Dorchester Board of Trustees Minutes

June 10, 2024

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, June 10, 2024, at the Farmers Cooperative Meeting Room, and was called to order at 6:33 p.m. Chairperson Miller advised those present of the Open Meetings Act. Answering Roll Call were board members Sarah Wenz, Matt Shaw, Nancy Tellez, Tammie Lang, and Chairperson Roger Miller. Also in attendance were Jen Kasl, Clerk-Treasurer; Dawn Zoubek, Deputy Clerk; Brent Kasl, Assistant Utilities Superintendent; Craig Bontrager, Code Compliance; Shayne Huxoll, Olsson; Dale Hayek, DCFF Chairperson; and Kelly Hoffschneider, Hoffschneider Law, PC. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

Motion by Lang, seconded by Tellez, to approve Consent Agenda Items #1-#4. Motion carried. No sheriff's report. Fire report was given by B. Kasl. They are updating the emergency lights on a couple vehicles to LEDs. The three people working on their EMT certification have passed their classes and need to take the national registry test. Code compliance report given. Discussion was held on vacant properties, nuisance properties, and unsafe structures.

Unfinished business: Discussion held on the future infrastructure projects. Shayne Huxoll from Olsson presented Olsson's recommendation of MTZ Construction, LLC, for the bid notice of award. Motion by Wenz, seconded by Shaw to approve the recommendation. Motion carried. Discussion of vehicle storage building updates. Electrician is coming next week. Sprinklers are done. Floor still needs to be sealed. Paving is getting done now. Dale Hayek requested additional funds for the DCFF to pay off the balance of the shade structures. They are waiting to hear on a couple of grants they have applied for. Motion by Lang, seconded by Tellez to pay for the shade structures out of the general account and reimburse \$10,000 from Keno if approved by the auditors. Motion carried. Update was given on summer intern activities. Board recommended he learn the different tasks around the village as well. Discussion was held on the splash pad hours. There will be extended hours on M-W-F from 10 am – 7 pm. Cleaner options will be researched and will get a quote for staining the concrete. Discussion was held on the CD maturity options.

New business: Consideration of applications for new fire department members. Motion by Miller, seconded by Wenz to approve both applications. Motion carried. Consideration to approve the warranty deeds for transfer of the VFW property. Motion by Miller, seconded by Lang to approve both warranty deeds as prepared. Motion carried. Discussion was held on a requested increase of the dump site lease to \$2,000 per year. Atty Hoffschneider will update the lease for approval at the July meeting. Discussion was held on the proposal from Waste Connections to bring the recycle trailer back. Motion by Miller, seconded by Tellez to approve the proposal. Motion carried. Clerk Kasl will update emails with the SSCSWMA secretary. Discussion was held on dates for the audit and budget workshops. Motion by Miller, seconded by Lang to enter closed session for the evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting for a period not to exceed 15 minutes, and to include all members of the board, the attorney, the clerk and the deputy clerk. Motion carried at 7:57 pm. Meeting resumed at 8:11 pm. No formal action was taken during closed session. Motion by Miller, seconded by Wenz to update code compliance protocol, review new protocol with the code compliance officer and require a progress

report to be reviewed by the board at the December reorganization meeting. Motion carried. Discussion was held on attorney options and reviewed with Atty Hoffschneider.

Motion by Shaw, seconded by Tellez to adjourn the meeting. Motion carried. Meeting adjourned at 8:21 p.m. Next regular meeting will be **Monday, July 8, 2024 at 6:30 pm at the Farmers Cooperative Meeting Room.**

Signed Chairman: Roy Mull
Clerk - Treasurer: Jennifer M. Vase