

Village of Dorchester Board of Trustees Minutes July 9, 2025

The regular meeting of the Village of Dorchester Board of Trustees was held Wednesday, July 9, 2025, at the Farmers Cooperative Meeting Room, and was called to order at 6:31 p.m. Chairperson Miller advised those present of the Open Meetings Act. Answering Roll Call were board members Matt Shaw, Tammie Lang, Nancy Tellez, Nate Hitchins, and Chairperson Roger Miller. Also in attendance were Jen Kasl, Clerk-Treasurer; Dawn Zoubek, Deputy Clerk; Brent Kasl, Assistant Utilities Superintendent; Jerod Francis, Code Compliance; Shayne Huxoll, Olsson; Brad Slaughter, Northland Securities; and Atty. Connor Madsen, Hoffschneider Law. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

Motion by Miller, seconded by Lang, to approve Consent Agenda Items #1-#4. Motion carried. No sheriff's report. B. Kasl gave the fire report. Three members will be attending the EMS conference in Kearney July 11-13. Farmers Cooperative donated a new air monitor for the ambulance. Francis gave the code compliance report. Progress is being made on six properties that received violation letters, and a permit was approved for a new porch. Shaw gave the SSCSWMA report. Reimbursements are up to 50% and will be re-evaluated at a later date.

Unfinished business: Discussion was held on the street improvement projects. Huxoll gave the results of the bid letting. Olsson's recommendation is to award the bid to the lowest bidder, MTZ Construction. Motion by Lang, seconded by Shaw, to approve the Notice of Award to MTZ Construction. Motion carried. It was noted to add survey of additional streets to be added on the one and six-year plan to the agenda for August. Ordinance 2025-02 to establish street improvement projects 2025-1 through 2025-4 was introduced:

ORDINANCE 2025-02

AN ORDINANCE CREATING STREET IMPROVEMENT PROJECT NO. 2025-1, STREET IMPROVEMENT PROJECT NO. 2025-2; STREET IMPROVEMENT PROJECT NO. 2025-3; AND STREET IMPROVEMENT PROJECT NO. 2025-4; DEFINING THE BOUNDARIES AND LIMITS THEREOF; PROVIDING FOR PAVING, GRADING, CURBING, GUTTERING, AND OTHER NECESSARY AND INCIDENTAL WORK; PROVIDING FOR ASSESSMENT OF THE COSTS OF SUCH IMPROVEMENTS AGAINST THE PROPERTY SPECIALLY BENEFITED THEREBY AND THE LEVY OF GENERAL TAXES; PROVIDING FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

Motion by Shaw, seconded by Lang to waive the three-reading rule. Motion carried. Motion by Miller, seconded by Hitchins to approve Ordinance 2025-02. Motion carried. Ordinance 2025-03 to establish street improvement districts 2025-1 and 2025-2 and Resolution 2025-03 were introduced:

ORDINANCE 2025-03

AN ORDINANCE CREATING STREET IMPROVEMENT DISTRICT NO. 2025-1 AND NO. 2025-2 IN THE VILLAGE OF DORCHESTER, NEBRASKA, AUTHORIZING THE CONSTRUCTION OF STREET IMPROVEMENTS IN SAID DISTRICTS, AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM.

Motion by Shaw, seconded by Tellez to waive the three-reading rule. Motion carried. Motion by Shaw, seconded by Hitchins to approve Ordinance 2025-03. Motion carried.

RESOLUTION NO. 2025-03

BE IT RESOLVED BY THE CHAIRPERSON AND BOARD OF THE VILLAGE OF
DORCHESTER, NEBRASKA, as follows:

The Chairperson and Board hereby find and determine that the Chairperson and Board will meet on the 11th day of August 2025, at 6:30 o'clock p.m., at the regular meeting place of the Board, at which time a hearing will be held to receive comments and input from the public and to confirm the existence of the required facts and circumstances relative to the creation of Street Improvement District No. 2025-1 of the Village and relative to the creation of Street Improvement District No. 2025-2 of the Village. The Clerk is hereby instructed to cause notice of this hearing to be included in the Notice of Creation of the Districts, published as provided by law, in substantially the form attached hereto.

PASSED AND APPROVED this 9th day of July, 2025.

Roger Miller
Chairperson

ATTEST: Jennifer Kasl
Village Clerk

Motion by Lang, seconded by Shaw to approve Resolution 2025-03. Motion carried. Discussion was held on the funding options from WWAC. Motion by Shaw, seconded by Tellez to table until the September meeting. Motion carried. Discussion held on camera quotes. Still waiting to get demos. Discussion held on the electric proposal from Norris. Motion by Lang, seconded by Hitchins to hold off for now and revisit in 12 months. Motion carried.

New business: Discussion held on a possible citation for a violation of a village ordinance. Motion by Shaw, seconded by Hitchins to direct Atty Madsen to send the resident a warning letter rather than a citation. Motion carried. Discussion held on the quote from LARM for the 2025-2026 renewal. Motion by Shaw, seconded by Hitchins to table the Resolution until the August meeting or a special meeting, if necessary, after Clerk Kasl checks into higher deductible options. Motion carried. Discussion held on the quote from Zito to switch the office phone and internet. Motion by Tellez, seconded by Shaw to approve the quote. Motion carried. No discussion needed on the water service for Washington Ave as it has been resolved. Discussion held on adding painted lines for parking on Washington Ave. Will consult with MTZ when they are here for paving to obtain a quote. Discussion held on the budget request for SCAS. Motion by Shaw, seconded by Tellez to approve their request. Motion carried. Discussion held on the quote from Hobson Tree Service to remove 5 trees. Motion by Lang, seconded by Shaw to approve the quote. Motion carried. Atty. Madsen will research the issue of trees being planted in the ROW. Discussion held on budget items. Miller and Tellez will meet to re-evaluate the review process.

Motion by Miller, seconded by Hitchins, to adjourn the meeting. Motion carried. Meeting adjourned at 7:42 p.m. Next regular meeting will be **Monday, August 11, 2025 at 6:30 pm at the Farmers Cooperative Meeting Room.**

Signed Chairman:



Clerk - Treasurer:

