

Village of Dorchester Board of Trustees Minutes July 3, 2023

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, July 3, 2023, at the Dorchester Community Hall and was called to order at 5:03 p.m. Chairperson Pracheil advised those present of the Open Meetings Act. Answering Roll Call were board members Andrea Pracheil, Sarah Wenz, and Matt Shaw. Eric Bird and Roger Miller were excused. Also in attendance were Jen Kasl, Clerk-Treasurer; and Dawn Zoubek, Deputy Clerk; Advance notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

Motion by Shaw, seconded by Wenz, to approve Consent Agenda Items #1-#4. Motion carried (3-0-2). Sheriff's report given. They have a grant coming up for speeding. Noise complaints can be filed for excessive dog barking. No fire report given. Code compliance report in packet.

Unfinished Business: Consideration of Ordinance 2023-03 to establish wage ranges. Motion by Wenz, seconded by Shaw to waive the 3-reading rule. Motion carried (3-0-2).

ORDINANCE NO. 2023-03

AN ORDINANCE OF THE VILLAGE OF DORCHESTER, SALINE COUNTY, NEBRASKA, TO ESTABLISH WAGE RANGES FOR EMPLOYEES OF THE VILLAGE EFFECTIVE JULY 3, 2023; TO REPEAL CONFLICTING ORDINANCES; AND TO PROVIDE FOR AN EFFECTIVE DATE THEREOF.

Motion by Wenz, seconded by Shaw to approve Ordinance 2023-03. Motion carried (3-0-2). Utilities staff vacancy will be discussed later in the meeting. Discussion was held on the water restriction and the splash pad usage. The board suggested adjusting the timing of the large bucket again to make it dump less frequently, and the toddler pressure needs to be turned down. Clerk Kasl will continue to research options for water recycling and if there are any water conservation grants available. Roger Miller arrived at 5:45 p.m.

New Business: Discussion was held on Change Order No. 1 for BC Builders. Motion by Shaw, seconded by Miller to approve the change order. Motion carried (4-0-1). Discussion was held on Pay Application No. 2 for BC Builders. Motion by Shaw, seconded by Miller to approve Pay App #2 for \$65,190.00 to be paid out of sales tax funds. Motion carried (4-0-1). Discussion was held on the water CD maturity. Clerk Kasl will withdraw the funds from the CD and deposit them into the general account to be used for future water projects. Discussion was held on bid for digging water services as needed. Motion by Wenz, seconded by Miller to approve the bid by Excel Excavating and to use Excel until further notice. Motion carried (4-0-1). A new backhoe will be added to the budget. Discussion was held on the quote for window replacement for the office. Motion by Miller, seconded by Shaw to approve the bid by BZ Construction. Motion carried (4-0-1). Consideration of bids for the sale of the street sweeper. Motion by Wenz, seconded by Shaw to accept the bid by Excel Excavating Motion carried (4-0-1). Discussion was held on the Village Board vacancy upon receipt of Bird's official resignation. Clerk Kasl will post the vacancy and add it to the August agenda. Consideration and discussion of September meeting date. Motion by Pracheil, seconded by Shaw to move the September 2023 meeting to the second week of September (11th) due to the holiday, and to check with the fire department and discuss possibly moving all future meetings to the 2nd week of the month. Motion carried (4-0-1). Clerk Kasl will add this item to the August agenda. Motion by Pracheil, seconded by Shaw, to enter into closed session for the prevention of needless injury to the reputation of an individual when such person has not requested a public meeting, to discuss the utilities staff vacancy, and to include the board, clerk, and deputy clerk for a period not to exceed 15 minutes. Motion carried at 6:23 p.m. (4-0-1). Session was re-opened at 6:26 p.m. No formal action was taken during closed session. Motion by Wenz, seconded by Shaw to offer Brent Kasl the Assistant Utility Superintendent position at \$18/hr. plus a \$.50 increase after each certification for water/wastewater completed. Motion carried (4-0-1). He will be eligible for a raise at 90 days of employment but will not be eligible for the annual raises for 2023. Chairperson Pracheil called Kasl and he accepted and will be in contact with Clerk Kasl to complete paperwork prior to starting.

Motion by Wenz, seconded by Shaw, to adjourn the meeting. Motion carried (4-0-1). Meeting adjourned at 6:34 p.m. Next regular meeting date is Monday, August 7th at 7:00 p.m. at the Dorchester Community Hall.

Signed Chairman: *Cynthia Pacheco*
Clerk - Treasurer: *Jennifer M. Hase*