

Village of Dorchester Board of Trustees Minutes
July 13, 2026

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, July 13, 2026, at the Farmers Cooperative Meeting Room, and was called to order at 6:30 p.m. Chairperson Miller advised those present of the Open Meetings Act. Answering Roll Call were board members Matt Shaw, Nancy Tellez, Tammie Lang, Nate Hitchins, and Chairperson Roger Miller. Also in attendance were Jen Kasl, Clerk-Treasurer; Dawn Zoubek, Deputy Clerk; Brent Kasl, Utilities Superintendent; Jerod Francis, Code Compliance; Adam Briggs, DPS; and Kelly Hoffschneider, Hoffschneider Law, P.C., LLO. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

Consideration and discussion of Consent Agenda items #1-#4. Motion by Shaw, seconded by Hitchins, to approve Consent Agenda Items #1-#4. Motion carried. Asst. Chief Kasl gave the fire report. Three EMTs attended the EMS Conference in Kearney. Rescue will be on standby at the Figure 8 races at the Saline County Fair. Francis gave the code compliance report. The board requested that pictures be added to the report. A resolution will be prepared for next month's meeting to declare nuisance properties.

Unfinished business: Consideration of Future Infrastructure Projects – Water and Streets. No updates. Consideration of Proposed Electrical Project for 492 Co Rd 1400. Motion by Miller, seconded by Lang to table until an itemized breakdown of the Oswald quote is received. Motion carried. Discussion held on the Cyber Policy approved last meeting. LARM now has free coverage included with our policy, but with a higher deductible than the Hiscox policy. Motion by Hitchins, seconded by Miller to go with the LARM policy instead. Motion carried. Discussion of road closure for Ribfest. Motion by Miller, seconded by Shaw to permit the road closure. Motion carried.

New Business:

Consideration and discussion of request for speed bumps on North Washington. Motion by Lang, Seconded by Shaw to get a quote and bring back to the next meeting. Motion carried. Consideration and discussion of DPS items. B. Kasl met with Adam to go over drainage issues. Culverts will get cleaned out. Motion by Miller, seconded by Hitchins to approve the purchase of a new scoreboard by the school district. Motion carried. The school would like the village to share in cost to purchase new bleachers. Village requests an estimate to be brought back before approving. Proposed next quarterly meeting is August 4th or 5th. Will check with school on best date for them. Consideration and discussion of Resolution 2026-05 for surplus declaration of the mosquito sprayer:

**RESOLUTION NO. 2026-05
Surplus Property Declaration**

WHEREAS, the Village of Dorchester has authority under Nebraska Revised Statute 17-503.02 and Section 8-104.01 of the Municipal Code of the Village of Dorchester, to order the sale of Village owned personal property through the adoption of a resolution by the Village Board directing the sale and the manner and terms of the sale, and

WHEREAS, the Village of Dorchester has personal property with a fair market value of less than \$5,000.00, described as set forth below, that is hereby declared to be surplus property and the same is hereby directed to be sold at the direction of the Utilities Superintendent through private bid:

2002 Clarke Cougar ULV Sprayer

WHEREAS, the Village of Dorchester will sell said personal property after a notice of sale has been posted in three prominent places within the Village of Dorchester for a period of not less than seven (7) business days prior to the sale of such property.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Governing Body of the Village of Dorchester that the above-described surplus personal property be sold after notice of such sale has been posted in three prominent places within the Village for a period of not less than seven (7) business days prior to the sale of such property. Said notice shall give general description of the surplus property offered for sale and state the terms and conditions of such sale.

PASSED AND APPROVED this 13TH day of July, 2026.

Roger Miller, Village Board of Trustees Chairperson

ATTEST:

(SEAL)

Jennifer M. Kasl, Village Clerk

Motion by Tellez, seconded by Hitchins to approve Resolution 2026-05. Motion carried. Consideration of dates for upcoming meetings. Budget/audit workshop will be Monday, August 31st at 6:30 p.m., if Jennifer is still available. Clerk Kasl will check with BBCPAs. Motion by Miller, seconded by Tellez to move the regular August board meeting to Tuesday, August 11th at 6:30 p.m. Motion carried. Clerk Kasl presented Ordinance 2026-03 for Setting Pay:

ORDINANCE NO. 2026-03

AN ORDINANCE OF THE VILLAGE OF DORCHESTER, SALINE COUNTY, NEBRASKA, TO ESTABLISH WAGE RANGES FOR EMPLOYEES OF THE VILLAGE; TO REPEAL CONFLICTING ORDINANCES; AND TO PROVIDE FOR AN EFFECTIVE DATE THEREOF.

Motion by Shaw, seconded by Lang to waive the 3-reading rule. Motion carried. Motion by Miller, seconded by Shaw to change the hourly pay ranges for P/T Dump Site Attendant, Custodian, and Seasonal Maintenance from \$15-\$20/hr. to \$15-\$25/hr. and pass the ordinance. Motion carried with approved changes. Consideration and Discussion on the Assistant Utility Superintendent position. Motion by Shaw, seconded by Hitchins to post the job opening in the paper again, along with the League, NeRWA, and DWEE websites until filled. Motion carried. Discussion held on part-time summer mowing position. Wages will stay the same and be re-evaluated at budget time for next year. Motion by Miller, seconded by Hitchins to enter closed session at 7:40 p.m. for Utilities Superintendent 6-Month evaluation to evaluate the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting, for a period not to exceed 20 minutes, and to include the board, B. Kasl, and Atty. Hoffschneider. Motion carried. The board came out of executive session at 8:06 p.m. No formal action was taken in closed session. Clerk Kasl was instructed to hold off posting the assistant position until Miller talks to one of the previous applicants.

Motion by Shaw, seconded by Miller, to adjourn the meeting. Motion carried. Meeting adjourned at 8:11 p.m. Next regular meeting will be **Tuesday, August 11, 2026 at 6:30 pm at the Farmers Cooperative Meeting Room.**

Signed Chairman:



Clerk - Treasurer:

