

**Village of Dorchester Board of Trustees Minutes
January 13, 2025**

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, January 13, 2025, at the Farmers Cooperative Meeting Room, and was called to order at 6:29 p.m. Chairperson Miller advised those present of the Open Meetings Act. Answering Roll Call were board members, Matt Shaw, Nancy Tellez, Tammie Lang, Nate Hitchins, and Chairperson Roger Miller. Also in attendance were Jen Kasl, Clerk-Treasurer; Trent Roesler, Utilities Superintendent; Brent Kasl, Assistant Utilities Superintendent; Connor Madsen, Hoffschneider Law; Chief Pracheil, DVFD; and Jerod Francis. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

Motion by Shaw, seconded by Lang, to approve Consent Agenda Items #1-#4. Motion carried. Deputy Smejdir gave the sheriff's report. They have had several traffic violation enforcements with the new stop signs. Chief Pracheil gave the fire report. The AFG grant was submitted in December to apply for grant funds for a new or used pumper. The recognition banquet will be March 1. The meal fundraiser will be April 5.

Unfinished business: Consideration of Future Infrastructure Projects – Water and Streets. Olsson is coming next week to review the survey data with actual conditions and should have the cost estimates for 2025 street projects ready for the February meeting. There are no legal restrictions for creating paving districts within a TIF Redevelopment area.

New business: Consideration and discussion held on the Code Compliance Officer position. Motion by Hitchins, seconded by Shaw to approve the settlement agreement and release of previous contract. Motion carried. Discussion was held on the new contract for 2025. Motion by Miller, seconded by Shaw to advise Atty. Madsen to amend the contract with the discussed changes and to have Francis review it prior to the February meeting. Motion carried. Consideration of Resolution 2025-01 to change the HSA direct deposit date to the 5th of each month:

**RESOLUTION NO. 2025-01
EMPLOYEE HEALTH SAVINGS ACCOUNT CONTRIBUTION RESOLUTION**

A RESOLUTION BY THE CHAIRPERSON AND VILLAGE BOARD OF THE VILLAGE OF DORCHESTER, NEBRASKA, AMENDING THE VILLAGE OF DORCHESTER EMPLOYEE HANDBOOK.

WHEREAS, the Village of Dorchester provides all employees with an employee handbook; and

WHEREAS, the most recent copy of that handbook is dated December 2016; and

WHEREAS, the Village of Dorchester wishes to amend its handbook from time to time to reflect changes in employee expectations and compensation.

BE IT RESOLVED, that the section of the Village of Dorchester Employee Handbook titled "Health Insurance" be amended to include the following provision:

In addition to all other health insurance benefits described herein, the Village of Dorchester shall also provide each full-time employee with a contribution of Five Thousand and Four Hundred Dollars (\$5,400) per year for family coverage and Two Thousand Seven Hundred Dollars (\$2,700) per year for single coverage into a Health Savings Account established and maintained through First State Bank Nebraska. Family coverage is defined as coverage for the full-time employee and at least one other family member. Individual coverage is for the individual full-time employee only.

This annual Health Savings Account shall be distributed as a prorated monthly contribution of Four Hundred Fifty Dollars (\$450) for family coverage and Two Hundred Twenty-Five Dollars (\$225) for single coverage respectively added into each eligible employee's Health Savings Account on the fifth (5th) day of each month.

Passed and approved this 13th day of January, 2025.

Roger Miller, Board Chairperson

ATTEST: Jen Kasl, Village Clerk

Motion by Lang, seconded by Tellez to approve Resolution 2025-01. Motion carried. Consideration and discussion of conferences and training opportunities. Motion by Shaw, seconded by Hitchins to approve registration and rooms for staff wanting to attend the Midwinter Conference, the Nebraska Municipal Clerks Institute, and the NeRWA Annual Conference. Motion carried. Discussion held on village holiday decorations. Motion by Miller, seconded by Shaw to approve the purchase of additional decorations out of Keno funds, not to exceed \$3,000. Motion carried.

Motion by Miller, seconded by Hitchins, to adjourn the meeting. Motion carried. Meeting adjourned at 7:06 p.m. Next regular meeting will be **Monday, February 10, 2025 at 6:30 pm at the Farmers Cooperative Meeting Room.**

Signed Chairman:



Clerk - Treasurer:

