

Village of Dorchester Board of Trustees Minutes February 12, 2024

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, February 12, 2024, at the Farmers Cooperative Meeting Room, and was called to order at 6:30 p.m. Chairperson Miller advised those present of the Open Meetings Act. Answering Roll Call were board members Sarah Wenz, Matt Shaw, Tammie Lang, and Chairperson Roger Miller. Nancy Tellez was excused. Also in attendance were Jen Kasl, Clerk-Treasurer; Brent Kasl, Assistant Utilities Superintendent; Dale Hayek, Dorchester Area Community Foundation; and Connor Madsen, Hoffschneider Law, PC. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.


Motion by Lang, seconded by Shaw, to approve Consent Agenda Items #1-#4. Motion carried (4-0-1). No sheriff's report. Fire report was given by B. Kasl. The new grass rig is here and will be used in training in a couple weeks. No code compliance report.

Unfinished business: Discussion was held on the future infrastructure projects. We're looking at late March/early April for the next open house date with Olsson. Discussion was held on the vehicle storage building updates. Consideration of final pay request from BC Builders. Motion by Miller, seconded by Lang to approve the request but not issue payment until Miller gives the okay. Motion carried (4-0-1). Consideration of invoice from Pulliam Plumbing. Motion by Miller, seconded by Lang to approve the invoice. Motion carried (4-0-1). The electrician is waiting for a switch for the generator. An open house will be scheduled once the building is complete, hopefully around the 1st part of April. Consideration of final invoice from Milford A/C and Appliance. Motion by Miller, seconded by Shaw to approve the request but not issue payment until Miller gives the okay. Motion carried (4-0-1). Discussion was held on upcoming conferences and trainings. Motion by Lang, seconded by Shaw to register Kasl and Zoubek by the early bird deadline for clerk school held in March. Motion carried (4-0-1). Motion by Shaw, seconded by Miller to register Roesler for the NeRWA conference in March and book a hotel room. Motion carried (4-0-1). Discussion was held on the Sparq info. We are waiting to see availability from Nicole for training.

New business: Dale Hayek presented information on the Nebraska Community Foundation's Hometown Internship Program. The DCFE would like to propose a summer intern to be utilized by the Village and DCFE, and funded through the DCFE and NCF, with no cost to the village. Motion by Lang, seconded by Wenz to have Hayek proceed with securing the summer intern. Motion carried. (4-0-1). Consideration of LARM invoice for Endorsement #3. Motion by Lang, seconded by Shaw to approve the invoice. Motion carried (4-0-1). Discussion was held on setting up Black Hills Energy on ACH payments since moving meetings back a week is causing issues with their billing cycle. Motion by Shaw, seconded by Miller to approve BH to be paid by ACH. Motion carried (4-0-1). Discussion was held on the surplus of computer items since upgrading the computers. Motion by Miller, seconded by Shaw to hold onto the hard drives and dispose of the rest. Motion carried (4-0-1). Discussion was held on additional stop sign replacements. Last month's purchase did not get submitted to the grant prior to ordering the previous ones. Motion by Miller, seconded by Lang to purchase 15 more signs and apply for the LARM safety grant funds. Motion carried. (4-0-1). Discussion was held on the space above the village office and Donna's as there is interest in bringing the archery club back. Atty Madsen will prepare a simple rental agreement for the March meeting. Discussion was held on adding a board of trustees code & policy handbook. Atty Madsen was directed to draft a resolution for section 2-101 to add General Provisions of

the code book. Clerk Kasl will update the board handbook and sent to Atty Madsen for review and to prepare a resolution or ordinance. Discussion was held on employee handbook review. Tellez arrived at 7:58 p.m. Clerk Kasl will prepare the requested changes and submit to everyone for further review. Discussion was held on the utilities positions. Motion by Wenz, seconded by Miller to name Trent Roesler as the Utility Superintendent for the time being with pay remaining the same until employee reviews. Motion carried. It was mentioned to add part-time summer help to the March agenda.

Motion by Wenz, seconded by Shaw, to adjourn the meeting. Motion carried. Meeting adjourned at 8:36 p.m. Next regular meeting will be **Monday, March 11, 2024 at 6:30 pm at the Farmers Cooperative Meeting Room.**

Signed Chairman: 
Clerk - Treasurer: 