

## **Village of Dorchester Board of Trustees Minutes December 8, 2025**

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, December 8, 2025, at the Farmers Cooperative Meeting Room, and was called to order at 6:30 p.m. Chairperson Miller advised those present of the Open Meetings Act. Answering Roll Call were board members Matt Shaw, Tammie Lang, Nate Hitchins, Nancy Tellez, and Chairperson Roger Miller. Also in attendance were Jen Kasl, Clerk-Treasurer; Dawn Zoubek, Deputy Clerk; Brent Kasl, Assistant Utilities Superintendent; and Kelly Hoffschneider, Hoffschneider Law. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

Motion by Shaw, seconded by Hitchins, to approve Consent Agenda Items #1-#4. Motion carried. No sheriff's report. Fire report given by B. Kasl. The new pumper is here and in use. Tom & Jerry fundraiser will be December 28<sup>th</sup>. Code Compliance report was given. The IBR and IBC need to be updated in the ordinance book. A stop letter will be delivered by Francis to 802 Franklin Ave regarding the shed under construction.

**Unfinished Business:** No updates for water and street improvements. Consideration of quote for painting the office. It was decided to have B. Kasl do it during working hours rather than hire it done. Discussion was held on the security cameras. Staff will figure out what is needed and purchase them. Discussion was held on the increase in the health insurance deductible. Motion by Lang, seconded by Tellez to increase the respective HSA amounts to cover the increase in deductible. Motion carried. Discussion was held on the appointment of a new street superintendent as Justin Stark is no longer doing it. Motion by Shaw, seconded by Hitchins to approve Brian Friedrichsen from Olsson as the new street superintendent for 2026. Motion carried.

### **Reorganization Meeting**

Chairperson Miller called the meeting to order. Answering roll call were Miller, Shaw, Lang, Tellez, and Hitchins. Nominations were opened to the clerk for Board Chairperson. Motion by Shaw, seconded by Lang to name Roger Miller as Chairperson. Miller accepted. Nominations for Chairperson were closed. Unanimous vote by secret ballot to name Miller as Chairperson. Tellez nominated Shaw to be named as Chairperson Pro tem. Shaw accepted. Shaw nominated Tammie Lang to be named as Chairperson Pro-Tem, seconded by Miller. Lang accepted. Nominations for Chairperson Pro-Tem were closed. Vote by secret ballot to elect Lang as Chairperson Pro-Tem (4-1). The meeting was turned back over to Chairperson Miller.

Chairperson Miller appointed officers as follows: Parks – Nate Hitchins; Streets - Roger Miller; Sewer – Matt Shaw; Cemetery – Tammie Lang; Water – Nate Hitchins; Electricity – Matt Shaw; Buildings – Tammie Lang; Safety – Roger Miller; Seward/Saline Waste Management board member – Matt Shaw.

Motion made by Miller, seconded by Shaw to retain the village appointments as follows: Trent Roesler named as Utility Superintendent; Jennifer M. Kasl named as Clerk-Treasurer; Kelly R. Hoffschneider, Hoffschneider Law, PC, LLO, named as Village Attorney; Olsson named as Village Engineer; Brian Friedrichsen, PE, Olsson, named as Street Superintendent; First State Bank, NE – Dorchester Branch named as Bank Depository. Motion carried.

**New business:** Discussion was held on the maturing CDs. Motion by Miller, seconded by Shaw to cash out all maturing CDs and to evaluate rates at the next meeting to open new CDs. Motion carried.

Discussion was held on the vacant property list. List will get updated and submitted to Francis for future action. Discussion was held on the Code Compliance Officer contract. Motion by Miller, seconded by Hitchins to approve the contract for 2026. Motion carried. Discussion held on the village rental agreements for Donna's Hair Creations and the archery property. Motion by Miller, seconded by Lang to approve the agreement for Donna's as is. Motion carried. Motion by Shaw, seconded by Lang to approve the Landscaping contract as is. Motion carried. Employee Christmas was discussed. Shaw will get bacon from Farmland for the five employees, five board members, and code compliance officer, and submit his receipt for reimbursement.

Motion by Miller, seconded by Shaw, to adjourn the meeting. Motion carried. Meeting adjourned at 7:51 p.m. Next regular meeting will be **Monday, January 12, 2026 at 6:30 pm at the Farmers Cooperative Meeting Room.**

Signed Chairman: \_\_\_\_\_



Clerk - Treasurer: \_\_\_\_\_

